

October 2009

Dear Parents

Specialist School Sponsorship

It has now been several years since we asked parents for a contribution to school funds. However, there is a currently a very urgent and important reason to ask you for a one-off donation.

Earlier this year, we were successful in renewing our Specialist Science School status. As a result of this we have the opportunity to apply for additional funding from the Government for the benefit of your children and the local community, providing that we can raise £25,000 in matched sponsorship ourselves.

We have currently secured £20,000 of sponsorship and support from The Open University, Whitbread plc, The Marston Vale Forest Centre and The Ernest Cook Trust. We appreciate that the current economic climate is difficult; however a contribution of just £5 per family would complete the sponsorship and ensure that we are able to submit our application. We intend to use this funding to replace some of our ICT equipment including Smartboards, notebooks and audio visual equipment.

I hope you will be able help us with this bid. Please send the money together with the attached slip into school with your eldest child (cheques payable to Harlington Upper School Fund). We are now registered for Gift Aid so if you complete the Gift Aid declaration we can reclaim the tax on your donation.

Thank you for your support.

Yours faithfully

S Fell
Headteacher

Gift Aid declaration

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Name of charity: Harlington Upper School Fund
Registered Charity number :1127773

Please return to Mrs M Boyle, Business Manager via the school office

Please treat the enclosed gift of £ as a Gift Aid donation

(Cheques to be made payable to Harlington Upper School Fund)

You must pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April one year to 5 April the next) that is at least equal to the amount of tax that the charity will reclaim on your gifts for that tax year.

Donor's details

Title..... Initial(s)..... Surname.....

Address.....

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Postcode..... Date.....

Signature.....

Pupil Name(s) and Form(s).....

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Please notify the charity if you:

1. Want to cancel this declaration.
2. Change your name or home address.
3. No longer pay sufficient tax on your income and/or capital gains.

Tax claimed by the charity or CASC

The charity will reclaim 25p of tax on every £1 you give on or after 6 April 2008.

The Government will pay to the charity an additional 3p on every £1 you give between 6 April 2008 and 5 April 2011. This transitional relief for the charity does not affect your personal tax position.

If you pay income tax at the higher rate, you must include all your Gift Aid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you.