



# HARLINGTON UPPER SCHOOL

Creating ambitious, altruistic and accountable leaders

12<sup>th</sup> October 2021

Dear Parent/Carer,

## **Year 9 Tutor Parents' Evening – Thursday 21st October 2021**

Your child's Form Tutor would like to invite you to a meeting on Thursday 21st October 4.00pm – 7.00pm, to discuss the start he/she has made at Harlington Upper School. Attached are instructions on how to book an appointment.

During the 5 minute appointment, you will be able to discuss the progress your child is making, achievements and successes, areas for concern and start planning for future academic decisions. We do hope that you will be able to attend. Please arrive no more than 10 minutes before your allocated appointment time to avoid congestion. Facemasks are optional for this evening.

We will be using the online booking system, allowing you to choose your own appointment times and instructions on how to use this can be found attached to this letter. The online booking system will open at **6pm on Friday 15<sup>th</sup> October** and will close at **11pm on Wednesday 20<sup>th</sup> October**.

If you are unable to make the evening please email your child's form tutor (details below) to make an alternative virtual appointment.

Should you have any queries or concerns, please do not hesitate to contact Mrs Wignall, Office and Library Manager at the school on 01525 755100 or via email on [admin@harlington.org](mailto:admin@harlington.org)

Yours sincerely,

Mr I Yusuf

Head of Year 9

9 MAL Mrs Claire Godleman	<a href="mailto:cgodleman@harlington.org">cgodleman@harlington.org</a>
9 ANG Mrs Janet Wright	<a href="mailto:jwright@harlington.org">jwright@harlington.org</a>
9 MAN Mrs Danielle Lambert	<a href="mailto:dlambert@harlington.org">dlambert@harlington.org</a>
9 JEM Mr Ryan Craze	<a href="mailto:rcraze@harlington.org">rcraze@harlington.org</a>
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9 ENN Mr Josh Walker	<a href="mailto:jwalker@harlington.org">jwalker@harlington.org</a>
9 ATT Mr Paul Martin and Miss Devon Pollard	<a href="mailto:pmartin@harlington.org">pmartin@harlington.org</a> <a href="mailto:dpollard@harlington.org">dpollard@harlington.org</a>
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9 TUR Mr David Rayner	<a href="mailto:drayner@harlington.org">drayner@harlington.org</a>
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